



Rāwhiti School

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD ON TUESDAY 26 JUNE 2019 AT 6:30 PM

PRESENT: Jen Evans (Chair), Liz Weir (Principal), Thomas Parata, Tim Scott, Cheryl Lineham, Vanessa Manning, and Kylie O'Keefe

ATTENDANCE: Brenda Preston (Minute Secretary)

APOLOGIES: Nil

1. KARAKIA AND WAIATA

T Parata opened the meeting with a Karakia.

2. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Chairperson

That the minutes of the Rawhiti School Board of Trustees meeting held on Tuesday 21 May 2019 be accepted as a true and correct record of that meeting, subject to the following corrections:

- 1. Release time in the primary sector should be one hour per week, not per day.*
- 2. Spelling of waharoa.*
- 3. Change to reports, page 4. The reports will have a section for parents to write comments. They can bring them back to the learning conferences and discuss their child's progress.*
- 4. Jony moved and Karen seconded the motion on page 4 of the minutes. **Carried***

2. MATTERS ARISING

3. ELECTION OF CHAIR AND DEPUTY CHAIR

Recommendation:

Vanessa Manning was nominated to the role of Chairperson.

Mover J Evans

Seconder C Lineham

Carried Unanimously

Recommendation

Jen Evans was nominated to the role of Deputy Chair for a year, with the nomination of Cheryl Lineham to take the role the following next year.

Mover Cheryl Lineham

Seconder Liz Weir

Carried

4. ELECTION OF MEMBER OF BOARD MEMBER TO AUTHORISE PAYMENTS

Kylie said she is happy to carry out this function.

Action: The principal will check to see whether it is okay for a school staff member to undertake this role.

5. MATTERS ARISING - nil

6. CORRESPONDENCE

Correspondence In

- Notice that NZEI is about to commence bargaining for support staff;
- Audit Report;
- Leave Request;
- OIA request;
- ERO Report;
- Acknowledgement of outcome of suspension meeting;
- Letter from Police re a trespass notice.

Correspondence Out

- Suggested changes to ERO Report
- Acknowledgement of receipt of OIA request.

7. PRINCIPAL'S REPORT

The Principal discussed possible actions Primary Principals may take if progress is not made with the salary negotiations.

Personnel

Helen Hogarth and the Principal yesterday carried out interviews for the fixed term scale A position (two terms). There were four applicants two of whom were interviewed. They were very impressed with both applicants.

Recommendation

That Nickki Robertson be appointed to a fixed term position for Years 2-3 for Terms 3 and 4.

Mover L Weir

Seconder J Evans

Approved

Legislation

The School roll is 560. This compares with a roll of 565 in 2018 and 537 in 2017.

Studio Numbers:

| | | |
|-----------------|--------|-----|
| Tangaroa | Yr 7-8 | 82 |
| Tawhirimatea | Yr 4-6 | 108 |
| Tane Mahuta | Yr 4-6 | 91 |
| Hauamiatiketike | Yr 1-8 | 74 |

| | | |
|---------------|--------|-----|
| Papatuanuku | Yr 2-3 | 96 |
| Rongo ma tane | Yr 1-2 | 101 |

Pay Offer

Today teachers have voted to accept the pay offer from the Government. The money offer was increased but none of the conditions will change. They came back last week with no changes for principals which will mean that some staff will receive more remuneration than the principals. Suggestions from the working group are that principals stop writing evaluations for the Ministry, stop engaging with Ministry staff, and don't participate in online professional development etc. An immediate and disruptive move is not to send in the roll returns on 1 July. Meetings with the Ministry are occurring today with a view to making progress.

Finance

Rawhiti is losing its fire speakers each weekend due to vandalism. They must be replaced immediately. Thomas Parata has found a contractor who will install cages around the speakers and he has come up with a method of securing them to the soffit. The cost of carrying out this work will be \$2600 and will be managed under the school's repairs and maintenance budget so no extra funds are needed.

Recommendation

That the Board accepted the Principal's Report.

Mover Principal Seconder J Evans

Carried

BOT Meeting Dates and Times

Board meetings will be held on Thursday evenings at 5.30pm and food will be provided. The meetings will be held twice a term in weeks 4 and week 9.

Thursday 15 August at 5.30pm

Thursday 19 September at 5.30pm

Training for Trustees

NZSTA offer training on governance and management for new Board members. A public session will be held in August. Board members said they had tried to enrol but the session is now full. L Weir has a meeting tomorrow with the cluster schools so will investigate the running of a joint training session.

Code of Conduct

Board members to read through and sign to state they understand and agree with the rules of conduct associated with being a Board member.

Donations

The Government has said they will add \$150 per child to the school's operations grant if it enters into an Agreement with the Ministry to no longer ask parents for donations. This will be based on the staffing roll and requires the Board to vote to decide whether to accept the offer by November. Not all information is currently available on the Agreement, but this will be provided when it becomes available.

5. PUBLIC EXCLUDED SESSION

Recommendation: Moved Chairperson

That the Board move into a Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. While in Public Excluded the Board discussed: Previous Minutes, Student Behaviour. **Carried**

Motion: Moved Chairperson

That the Board moved out of Public Excluded Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board. **Carried**

The Meeting closed at 9.00 p.m.

The next meeting date: 15 August 2019

Confirmed *JManning* ¹⁵/₂₆ August 2019
CHAIRPERSON