



## **Rāwhiti School**

### **MINUTES OF THE SPECIAL "LEVEL 3" MEETING OF THE BOARD OF TRUSTEES HELD ON THURSDAY 21 APRIL 2020 AT 4PM**

**PRESENT:** Vanessa Manning (Chairperson), Liz Weir (Principal), Cheryl Lineham, Thomas Parata, Kylie O'Keeffe, Jess Poff, Tim Scott, Jen Evans

**ATTENDANCE:** Kim Allen (Minute Secretary)

**APOLOGIES:** None

Liz talked through the questions spreadsheet that she created for the BOT to add any questions they had in relation to Level 3. A survey is going out this afternoon to all parents asking who will NEED to send their children to school when it opens. It clearly states that the children have to be able to meet the conditions before we can agree for that student to attend.

Friday we will be going into school to see how we can accommodate everyone, eg how to prop doors open so less people have to touch them, create spaces in classrooms. Leaning towards whanau bubbles, not year bubbles with a maximum of 10 students per bubble. Possibly 2 teachers per bubble and looking at a rotational basis for our staff.

Paul is going in tomorrow with Georgina to work through the MOE site inspection and create a list of jobs to be done, eg graffiti, burst pipe etc, including end of term maintenance that needs to be done. Last 2 days before lockdown all teachers and TAs did a full wipedown. Garry and his cleaning team will go in on Friday and do a full surface clean and then again on Tuesday. Georgina will also need to do some cleaning duties during the school day, eg slides, playgrounds etc.

BOT can add additional questions to the spreadsheet between now and next meeting as they think of things.

Next catch up will be Thursday 23rd April at 4pm as Liz will know numbers and arrangements for numbers needed by then.

Meeting closed 4.45pm

*W Maning*