



**Newsletter #19 - Te Pānui o te kura o Rāwhiti: 12 August 2020**

***E ara ake ana i te ūruhi  
Rising Above The Ordinary***

### ***From The Principal - Te Pū kāea a te Tumuaki***

#### **Kia ora koutou katoa**

As you will no doubt be aware the Government has determined that we will enter COVID Alert Level 2 from midday today.

At Alert Level 2 it is safe for all students, children and staff to attend school and early learning centres. The key Public Health approach is to minimise the risk that someone gets infected in the first place, and second to ensure we can identify and contact anyone who has been in close contact with a person if someone in the school is infected.

You will already be familiar with Alert Level 2 requirements and we confirm the following procedures will be in place until further notice.

#### ***Morning Procedures***

- Children are to arrive at school between 8.30am and 9.00am.
- From 8.30am there will be staff at the gates to welcome children to school.
- Parents are not to enter the school grounds at drop off time unless it is absolutely essential. If, for some reason, you think you do need to enter the grounds, then you will need to speak to a staff member at the gate to have your details recorded in the Contact Tracing Register, including time in and time out of the school grounds.
- Parents will not be able to enter Learning Studios.
- The barrier arm to the Staff Car Park will remain closed.

#### ***Afternoon Procedures***

- Parents are asked not to enter the school grounds at the end of the day but to remain in your vehicle if possible and outside the school gate if not.
- At 2.55pm the eldest child in each family will be released from their Learning Studio to go and gather up their siblings and take them to the school gate to meet whoever is collecting them.
- At 3.00pm all remaining children will be released from their Learning Studio.
- Teachers will escort children to the gates.

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***From The Principal continued ...******Accessing School During The Day***

We must record any visitors to the school site **including parents**. If, for any reason, you need to come to school during the day you must sign in and out at the school office. It is a public health requirement that we record every person who enters the school site. Where possible, please phone or email the office to pass on information or to ask questions. Our office staff will respond promptly to your queries. We will have a "One in, One Out" policy at the school office.

***Physical Distancing At School***

Physical distancing is a good precaution to prevent the spread of disease. This means that children and staff must maintain a physical distance so that they are not breathing on or touching each other. There does not need to be a specific measurement but where practicable 1 metre should be used as a guide, particularly between adults. **Therefore we have decided to postpone this weeks assembly that was going to happen on Friday.**

***Hygiene***

Hand sanitiser will be available for children at the entry to the Learning Studios. Washing hands remains a crucial practice and soap and the ability to dry hands is also available in all toilet cubicles, and within the studio itself. Where practicable, we will ensure that children regularly wash and dry their hands, cough and sneeze into their elbow, and try to avoid touching their faces. Surfaces, including door handles, will be regularly cleaned and disinfected.

***Children Who Are Unwell***

Children who are unwell in any way should not be attending school. Under Alert Level 2, we advise any students and staff to stay at home if they are sick and we will send anyone home immediately if they show any symptoms of illness. We will not be able to hold children in the sickbay for any length of time, therefore if we are unable to get hold of you to collect your child we will be contacting whoever you have listed as an emergency contact for your child.

***Food And Drink At School***

Our drinking fountains will once again be out of action and so it is important that your child has their own drink bottle at school. Please also ensure that you send your child with plenty of food for the day, and please do not send food that requires preparation or heating at school as we will not be having shared use of the kitchens in the Learning Studios.

***Once again we ask that you trust us to look after your precious children. We believe our Health and Safety plan is robust, and we need everyone to play their part!***

Noho ora mai

**Liz Weir**

**Principal**