

Tena Koe

Thank you for your interest in a position as a Team Leader in our school.



We are looking for extraordinary teachers who love a challenge and want to become part of the leadership team at one of Christchurch's newest schools. The Team Leader we are looking for must be able to think reflectively and work effectively with others as we continue to develop our school vision of 'Rising Above the Ordinary'.

All our teachers are expected to do whatever it takes to create meaningful learning experiences. You will need to be experienced at working collaboratively, have the ability to motivate and inspire learners, and be unafraid of our new, dynamic learning environments. A passion for integrating e-learning into curriculum is essential, as is the ability to form strong, positive relationships with colleagues, children and parents.

We currently operate two teams at the Year 4-6 level and one team at Year 7-8 level. Please indicate your preference and experience at these levels as part of your application.

This position commences Term 1 2021.

Please find enclosed the following:

1. Application form.
2. Description of school.
3. Job description
4. Copy of timeline and interview personnel.

Please submit a covering letter, along with the completed application form and a current CV to: The Principal, Rāwhiti School, 150 Leaver Terrace, Christchurch 8083, or admin@rawhiti.school.nz before 12 noon, Friday, November 20th, 2020.

For those interested in hearing more about the school we will be holding an information session at 5.30pm on Monday November 16th.

We look forward to your application.

Ngā mihi nui

Liz Weir
Principal
Rāwhiti School

Rāwhiti School

Rāwhiti School is a U6 Full Primary School situated in the culturally diverse Christchurch suburb of Brighton, with pupils drawn from a number of surrounding suburbs. The school has a decile rating of 3 and a current roll of 585.

Since the earthquakes, our community has been challenged in many ways - damage to homes and workplaces, loss of businesses, income and jobs, damaged infrastructure and facilities, and families moving away.

Rāwhiti School is a merger of Central New Brighton, Freeville, and North New Brighton schools. The school opened in January 2015 and operated for its first year in the existing buildings on the Freeville and Central sites, known as the QE2 Base and Beach Base respectively, while new facilities were being built. At the beginning of the 2016 school year we moved 'home' to Leaver Terrace.

A bilingual programme was established at Freeville School in 2011 with one classroom. In 2013 a second classroom was opened to cater for learners from Years 1- 6. Since the three schools merged in 2015 the number of students in the bilingual programmes has increased to 80, and we currently employ four teachers to meet the needs of these learners.

In order to meet our vision of **Rising Above the Ordinary** we are focusing our strategic direction in three main areas – Pedagogy, People and Place. A copy of our strategic goals and beliefs accompanies this application pack.



RĀWHITI SCHOOL

Dates

Timeline for Appointment

2 November	Position advertised online in Education Gazette
20 November	Applications close at 12 noon.
21 – 22 November	Short-listing by Appointments Committee including contacting referees. Short listed candidates notified and timetable for interviews supplied.
24 - 26 November	Interviews to be held.
27 November	Complete job offer. Board of Trustees confirmation. Successful applicant's acceptance of the position. C.V's will be returned to those who have supplied a stamped, self-addressed envelope.

Position Commences January 2021

Appointment Panel Format & Personnel

Panel

Principal	Liz Weir
Deputy Principal	Paul Wilkinson or Helen Parata
BoT Personnel Reps	To be advised

Rāwhiti School Job Description - Team Leader

Expectations:

In your role as **Team Leader** you can expect that the school will, within its available resources, practices and policies:

- Support you personally and professionally to be the best practitioner in order to teach our learners
- Support your professional development to meet identified needs
- Treat you in accordance with the mutually agreed expectations for Rāwhiti School Staff
- Provide a system of appraisal that meets legislative requirements

In return we expect that you will:

- Support and promote the school
- Promote and operate within our identified school key characteristics
- Engage in professional learning to enhance your practice
- Be an active supportive member of the learning community
- Abide by the mutually agreed Team expectations for Rāwhiti School Staff
- Meet the tasks allocated to you below

Key Leadership Tasks:

- Build effective collaborative teams.
- Lead the development of best teaching practice and shape the learning at Rāwhiti School.
- Promote the pursuit of excellence in all learning areas.
- Model exemplary teaching and learning practice.

Rāwhiti School Middle Leaders build effective collaborative teams by:

- Knowing themselves and growing their awareness of others.
- Knowing their teams - monitoring the pastoral care of the teachers in the team. Understand the strengths and challenges of those in the team.
- Building collegiality between Learning Teams.
- Co-creating and regularly referencing MATES (Mutually Agreed Terms of Engagement) Agreements.
- Promoting a high level of communication between the Learning Team and the parent community.
- Having open conversations, and respectfully challenging deeply held beliefs when required.
- Ensuring student data from the team is discussed, analysed regularly and used to inform teaching practice.
- Facilitating cooperative planning and supporting teachers in planning, teaching and assessing to schools expectations. Overseeing planning documentation within the team and providing feedback to team members.
- Ensuring students at risk of underachieving are being tracked by the teaching team and that the team works with the Learning Support Coordinator to ensure the implementation of strategies to accelerate outcomes for those students.
- Utilising the team budget allocation to ensure adequate resourcing within the team.
- Contributing to Leadership Team discussions and decisions.
- Regularly observing teachers within the team and participating fully in performance appraisal.
- Facilitating regular team meetings and ensuring agenda and minutes are accurate and accessible to other learning teams.

Team Leader release is used to provide support for team members and to focus on improved outcomes for students. This may include: modeling, observations, release of other team members, specific assessment of identified students, personal professional development, or other tasks negotiated with the principal.