



Rāwhiti School

MINUTES OF THE MEETING OF THE RĀWHITI SCHOOL BOARD OF TRUSTEES HELD MONDAY 16th AUGUST 2021 AT 6.30PM

PRESENT: Cheryl Lineham (Chairperson), Liz Weir (Principal), Tim Scott, Jess Poff, Jen Evans, Thomas Parata, Kylie O'Keeffe

ATTENDANCE: Kim Allen (Minute Secretary)
Jess Riddell (Parent observer)
Briar Thompson (Parent observer)
Eugene Becconsall (Staff presenting)

1. KARAKIA AND WAIATA

Thomas Parata

2. CONFLICT OF INTEREST

Tim Scott in matters relating to landscaping.

3. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Chairperson

That the minutes of the Rawhiti School Board of Trustees meeting held on Monday 28th June 2021 be accepted as a true and correct record of that meeting.

Carried

Matters Arising

- Uniform carried over as a meeting has now been set up for next week.
- Today's meeting date has been changed from Thursday 19th August to Monday 16th August.

5. CORRESPONDENCE

Inwards

- Letter from Kathy Lumley

Outwards

Nil

Matters Arising

- Electronically a student in Papatuanuku has been sharing his files with Board members.

6. PRINCIPAL'S REPORT

As per the previously circulated report which was taken as read.

Health & Safety

- Liz recently received the SAPs for the Year 7/8 camp to Wainui however she hadn't read through them as yet. Paul Wilkinson will look over them, make any recommendations needed, and Liz will present at the next meeting.

Property

- The MoE has advised that due to the roll growth Rawhiti will get a new teaching space under the "Short term roll growth" programme. It will stay onsite 1-5 years until a new studio can be permanently built. The temporary building will have no water or toilets so this has to be taken into consideration when deciding where it goes and who uses it. The building will possibly be here by the start of 2022.
- Tim wondered how the temporary building would impact the work that's been approved out the back.
- Liz was going to find out which end of the school they will bring the building in.

Damage To Astroturf

- Liz said Rawhiti School insured the astroturf because the MoE would not. There has been some graffiti damage burned into the astroturf so Cheryl Nuthall got two quotes to get it repaired/replaced as requested by the insurance company. The quotes were between \$43,000 - \$47,000 which Tim thought were quite high. The insurance company initially told Liz that they would cash settle at \$41,766.85, which was the figure that was in the Principal's report, however since the report was distributed the insurance company have amended the amount and are paying out **less** depreciation which is about \$10k, so cash settling at approx \$31k. Therefore the Board need to approve the expense of \$10k to get the entire astroturf repaired/replaced. Tim will work with Cheryl N to ensure quotes aren't too expensive.

Motion: Moved Chairperson

That the Board approves the additional amount owing to get the astroturf repaired once Tim is happy with the quotes.

Carried

Fence Repair

- Glenis Youngman, who shares a fence with Rawhiti school, has raised concerns about the condition of the fence. Liz said she will get Cheryl N, in conjunction with Tim, to get some fencing quotes for that section of fence and we will share the expense with Glenis.

Motion: Moved Chairperson

That the Principal's report be accepted.

Carried

7. SPECIAL ISSUES

Year 4 Noho Marae

- Eugene presented all documentation around the Year 4 students doing an overnight stay at Rapaki marae from 20-22 September 2021. This noho is more expensive than previous Rehua marae noho however visiting Rapaki is a more authentic experience as they are affiliated with an iwi.

Motion: Moved Chairperson

That the board approved for Liz to sign off SAPs/documentation around the Y4 noho stay.
Carried

Springboard Trust Feedback

- At the last Board meeting Liz presented the three draft goals she's been working on with the Springboard Trust (SBT). The next step is working with the SBT to make timelines within the next 3-5 years for each goal and create action plans for the bullet points. Then this becomes the Charter Statement over the next three years.
- Liz imagines the final document will include graphics and she asked if anyone on the Board knew a graphic designed with a 'cultural eye that could work with us to create this end vision document. Possibly Stephanie Haskell on the PTA might have some contacts.
- Jen wondered if there was a more effective word for the "Our staff" goal than "Enhance" hauora for staff. Liz wanted to ensure that it showed Rawhiti would work to support hauora, however staff must also take some accountability for it. Liz was happy for another word to be used if anyone could think of one.

Mid Year Data

- This year is the first year the teachers have produced mid-year data through Hero. However, even though Helen Parata ensured teachers had all their data in by the 9th of July (last day of term 2) the data appears to not be accurate. Liz thinks this is due to the fact that Hero expected the data to be inputted by the 1st of July, so there are a few data errors due to the few extra days.
- Liz talked through the data reports that were provided for reading prior to the meeting.

Meeting finished at 8.02pm

8. PUBLIC EXCLUDED SESSION

Moved from the Chair that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Restraints	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good
Accidents		
Trespass notices		

Stand down and suspensions	information under s9(2)(a) of the Official Information Act 1982 ("OIA")	reason for withholding exists under the OIA.
Personnel		
Co-opting		

The Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

11. NEXT MEETING

Thursday 23rd September 2021 at 6.00pm.

The meeting closed at 8.05pm

Confirmed  23rd September 2021
CHAIRPERSON

Actions	Person
Check with Elizabeth (IT) how a Y2 student is able to share his work with board members	Liz Weir ✓
SAPs for Y7/8 camp	Liz Weir (bring to next meeting) ✓
Impact of new temporary building to current landscaping work	Tim Scott
Which end of the school will the temporary building be brought in	Liz Weir
Quotes for astroturf replacement	Tim Scott (work with Cheryl Nuthall) ✱
Suggest fencing contractors	Tim Scott (to Cheryl Nuthall)
Graphic designer suggestions	Any board members