



Rāwhiti School

MINUTES OF THE MEETING OF THE RĀWHITI SCHOOL BOARD OF TRUSTEES ON THURSDAY 22ND SEPTEMBER 2022 AT 6:00PM

PRESENT: Cheryl Lineham (Chairperson), Liz Weir (Principal), Helen Hogarth, Jess Poff, Jess Riddell, Tim Scott, Thomas Parata

APOLOGIES: Briar Thompson

ATTENDANCE: Kim Allen (Minute secretary), Lauren McDonnell (Presenting), Elizabeth Kazmierczak (Presenting)

1. KARAKIA

Thomas Parata.

2. CONFLICT OF INTEREST

Tim Scott in matters relating to landscaping.

3. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Chairperson

That the minutes of the Rāwhiti School Board of Trustees meeting held on Thursday 18th August 2022 be accepted as a true and correct record of that meeting. Carried

Matters Arising From Minutes

None

4. CORRESPONDENCE

Outwards

- A fixed term letter of offer

Inwards

- Acceptance letter
- Request for IT funding
- Permanent roll growth teaching space, MOE
- 2x leave applications (for In-committee)
- Resignation (for In-committee).

5. PRINCIPAL'S REPORT

As per the previously circulated report which was taken as read.

Liz has looked at the current 2023 term dates and would like to amend the start date in Term 1 so there is a full week of school before a public holiday the following week. The last date of Term 4 will remain the same.

Motion: Moved Liz

That the first day of Term 1 in 2023 be amended to Monday 30th January 2023.

Carried

6. SPECIAL ISSUES

Review of Learning Support Provision

Lauren said the number of children requiring special education needs from 2019 to 2022 is quite different. There are far more children in need now. There are two teacher aides (TA) in each studio and one is often funded through an outside agency and the other is funded through the school operating budget, approved by the Board. Liz said Lauren really is a 'specialist' and her role as SENCO is a pivotal role as she completes all the Individual Education Plans for students that need it, coordinates with all external agencies and does all the TA appraisals. When there is a crossover for a child with education and pastoral care needs Lauren and Paul work together to get resources as required.

Lauren shared a report that outlines all the funding given, programmes in place, some results from the "Better Start" literacy programme, and what supports each special needs (educational or behavioural) learner is receiving currently across the school.

Funding Request for IT Equipment

Elizabeth put forward two proposals for the Board to consider around IT requirements for now through until the end of 2023.

The first was asking for Papatūānuku to move from chromebooks to 1:1 Ipads. Their current chromebooks can be redeployed through the school as there are still two years left on them. This would cost approximately \$48,000 (excl GST).

The second proposal was for replacement technology for the projectors which all need replacing; Flip2 boards for Aotahi and Ata Hapara; new trolleys; and better keyboards for the Deputy Principals. This came to approximately \$56,000 (excl GST).

There are supply issues with some technology so the sooner she can order it, she can plan for its arrival.

Motion: Moved Liz

To approve Papatūānuku to rollout to 1:1 ipads.

Carried

Motion: Moved Liz

To approve a budget of \$56,000 for Elizabeth to spend in 2023 for the anticipated IT needs for the school.

Carried

RAMs For Year 5/6 Camp

Glentui provide their own RAMs for the activities. The RAMs presented to the Board will need to remove the requirement for parents to take a COVID test before going on camp as this can not be made a requirement any longer. RATs will still be taken to camp.

Motion: Moved Liz

That the RAMs be approved for the Year 5 & 6 camp to Glentui.

Carried

Roll Growth Classrooms - Permanent Build

The official letter has come from the Ministry that due to the roll growth they will fund a new studio and it will be a space for Ata Hapara. An education brief has to be put together and they have given a (tight) timeframe of the 1st of November for completion. Liz has asked for an extension to the 1st of December.

Grow Waitaha will work with kaiako in Ata Hapara for 18 months around teaching in the new space.

Liz and Helen Parata will visit different spaces at other schools for ideas. There will be a whānau hui early in Term 4 for input, then consultation with Mana Whenua. Liz will create an "Education Brief Folder" and share it with the Board members.

Strategic Goal Review

Liz has updated the goals around the work done with the staff. Next term all goals will get updated.

7. PUBLIC EXCLUDED SESSION

Moved from the Chair that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Stand downs and suspensions	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for
Restraints		
Personnel		

	withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	which good reason for withholding exists under the OIA.

The Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

8. New Board Meeting

The next Board meeting will be on Thursday 3rd November with the newly formed Board.

Liz has arranged governance training for the board on Monday 31st of October.

The meeting closed at 7.35pm

Confirmed  Date: 3rd November 2022
CHAIRPERSON

Actions	Person
Amend RAMs to exclude COVID requirements	Liz to ask Eugene ✓
Share "Education Brief Folder" with BOT	Liz ✓