



## **Rāwhiti School**

### **MINUTES OF THE MEETING OF THE RĀWHITI SCHOOL BOARD ON THURSDAY 8th DECEMBER 2022 AT 5:00PM**

**PRESENT:** Cheryl Lineham, Liz Weir (Principal), Helen Hogarth, Tim Scott, Briar Thompson, Jody Hohaia O'Sullivan

**APOLOGIES:** Jess Poff, Thomas Parata

**ATTENDANCE:** Kim Allen (Minute secretary)

#### **1. KARAKIA**

#### **2. CONFLICT OF INTEREST**

Tim Scott in matters relating to landscaping.

#### **3. MINUTES OF THE PREVIOUS MEETING**

##### **Motion: Moved Chairperson**

*That the minutes of the Rāwhiti School Board of Trustees meeting held on Thursday 3rd November 2022 be accepted as a true and correct record of that meeting with the amendment of:*

*5. Principal's Report - Finance: the word "decline" has been written instead of "decile".*

**Carried**

##### **Matters Arising From Minutes**

All points actioned although Liz to check if BOT morning tea for staff has been organised for Monday 12th December.

#### **4. CORRESPONDENCE**

##### **Outwards**

- Two letters regarding a complaint

##### **Inwards**

- Response re complaint
- MOE letter re Creatives in Schools funding
- MOE letter re Lost Learning Funding for Year 7 and 8 students

## 5. PRINCIPAL'S REPORT

As per the previously circulated report which was taken as read.

### Photocopier Contract

Liz discussed the options for photocopying and the savings if studios could only print on A4 and booklets and A3 printed only could be done in the office.

### Motion: Moved Cheryl

*That the BOT approves the signing of a new lease with Fuji to replace all 7 of our copiers with updated models.* **Carried**

### Spare Monkey Bars

Tim is currently doing some (landscaping) work at Springfield School and he knew there was a spare set of monkey bars here. He asked the Board to consider if they would donate the bars to Springfield School bearing in mind they are considered a Board asset.

### Motion: Moved Cheryl

*That the spare set of monkey bars be donated to Springfield School.* **Carried**

## 6. SPECIAL ISSUES

### Code Of Ethics For Board Members

Board members that were present signed the Code of Ethics now that they have been amended to say Rāwhiti School. Thomas and Jeff still need to sign them.

### Budget

Liz discussed some of the different for next years budget and asked the Board to approve the draft budget.

### Motion: Moved Cheryl

*That the draft budget be approved.* **Carried**

### Strategic Goals

Everything achieved under the wellbeing goals even with the year being quite disruptive. Not much work was able to be completed under Strengths due to illness etc. Briar asked if the Board could have some group coaching. Tim and Cheryl need to get their strengths done.

### PB4L Update

The Leadership team completed a Wellbeing Survey and it gave Liz some positive information. This data will be used to create initiatives for next year, and used as a model for getting more data from staff/teams, eg what activities would interest staff.

### Data

The data is encouraging. DMIC has increased maths and Manaiakalani for reading. With the curriculum refresh there is a new focus on Years 1-3, Years

4-6 and Years 7-8 so no big changes for Rāwhiti School. The message to the teachers is they're doing a great job.

## 7. PUBLIC EXCLUDED SESSION

Moved from the Chair that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Stand downs and suspensions	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Restraints		
Accidents		
OOZ enrolment		
Complaint		
Exit survey		
Appraisal		

The Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting closed at 6.55pm

Confirmed  Date: 20/02/2023  
PRESIDING MEMBER

Actions	Person
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Sign Code of Ethics document	Jess and Thomas