



Rāwhiti School

MINUTES OF THE MEETING OF THE RĀWHITI SCHOOL BOARD ON MONDAY 27TH MARCH 2023 AT 6:00PM

PRESENT: Cheryl Lineham, Liz Weir (Principal), Helen Hogarth, Tim Scott, Jody Hohaia O'Sullivan, Jess Poff, Thomas Parata, Briar Thompson

ATTENDANCE: Kim Allen (Minute secretary)
Gareth Frew (Observer)

1. KARAKIA

2. CONFLICT OF INTEREST

Tim Scott in matters relating to landscaping.

3. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Chairperson

That the minutes of the Rawhiti School Board meeting held on Monday 20th February 2023 be accepted as a true and correct record of that meeting. Carried

Matters Arising

- A letter was sent to EdPro and has been responded to.
- Delegations and draft ideas still to be completed

4. CORRESPONDENCE

IN:

- Inquiry re Board minutes and processes (to be discussed in-committee)
- Affidavit of Conditional Acceptance
- MOE letter re Chisnalwood zones
- Letter regarding the service contract
- Electoral Commission re using Rawhiti as a voting place.

OUT:

- Maintenance service contract

5. PRINCIPAL'S REPORT

As per the previously circulated report which was taken as read and accepted.

Legislation

On the 7th of February 2023 new rules and guidelines around understanding student distress and minimising physical restraint became law. School Docs will amend the policy and share the draft by the end of term 1. There is now mandatory training around physical restraint and reporting. Liz suggested the Board should do the training to better understand the policy. This will be added to the next meeting agenda.

Y7/8 Camp Proposal

A proposal was submitted for the Year 7/8s to go to Staveley Camp Kakariki Envirocamp in November.

Motion: Moved Principal

That the Year 7/8 team is given permission to continue planning for the camp.

Carried

Motion: Moved Principal

That the Board funds the flu vaccination for interested staff.

Carried

Motion: Moved Principal

That Jacqui Pascoe oversees the Professional Growth Cycle work for the senior leadership team in 2023.

Carried

Motion: Moved Principal

That the Board approves \$1800 towards the purchase of new staff jackets. **Carried**

6. SPECIAL ISSUES

Chisnalwood Zoning

(Thomas left the meeting due to a conflict of interest)

The MOE are looking at changing the zoning for Chisnalwood Intermediate and Shirley Intermediate. Their zoning does not overlap with Rawhiti Schools zones. The MOE are asking for comment regarding the new zoning. The Board decided Rawhiti does not need to comment as a collective. Individual Board members can respond if they feel the need.

(Thomas returned)

2023 Strategic Goals

Based on 2022 data, new goals were submitted which the Board will monitor throughout the year. These goals were accepted.

2023 Annual Plan

The goals remain the same and "Goal #3 - Our Community" will be updated based on discussions from the previous meeting. Liz will amend the

community goals and the venn diagram before sending the annual plan to the Ministry.

Liz asked the Board to consider if getting an external provider to look at a "communication plan" would be worthwhile.

The annual has been accepted.

Motion: Moved Presiding Member

That the Board approve the goals and areas to work on and Liz will send to the Ministry.

Carried

Mid-Year BOT Staff Event

The Serve Ping Pong Club was a suggestion for the staff mid-winter function. Briar and Liz will meet to discuss details further.

7. PUBLIC EXCLUDED SESSION

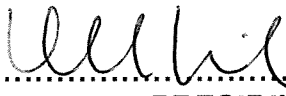
Moved from the Chair that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Stand downs and suspensions	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Restraints		
Accidents		
Out of zone enrolments		
Correspondence		

The Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting closed at 7.18pm

Confirmed  Date: 15th May 2023
PRESIDING MEMBER

Actions	Person
Delegations and "Draft ideas" still to be completed from previous meeting	Liz
Add "Physical Restraint Training" to the next meeting agenda	Liz
Add Community Goals to annual plan, and amend ven diagram before sending to MOE	Liz
Plan mid-winter function	Liz and Briar