



Rāwhiti School

MINUTES OF THE MEETING OF THE RĀWHITI SCHOOL BOARD ON MONDAY 15TH MAY 2023 AT 6:00PM

PRESENT: Cheryl Lineham, Liz Weir (Principal), Helen Hogarth, Tim Scott, Jody Hohaia O'Sullivan, Jess Poff, Briar Thompson

APOLOGIES: Thomas Parata

ATTENDANCE: Kim Allen (Minute secretary)
Andrew Redmond (Presenting - has speaking rights)

1. KARAKIA

2. CONFLICT OF INTEREST

Tim Scott in matters relating to landscaping.

3. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Cheryl

That the minutes of the Rawhiti School Board meeting held on Monday 27th March 2023 be accepted as a true and correct record of that meeting. **Carried**

Matters Arising

- Delegation amendments done
- Draft ideas updated and plan approved

4. CORRESPONDENCE

IN:

- 2x letters from a staff member (to be dealt with in-committee)
- Invitation from Christina Freeman re opening bike track
- NZEI Leave Notification

OUT:

- 2x letters in response to staff correspondence
- Response to parent query

5. PRINCIPAL'S REPORT

As per the previously circulated report which was taken as read and accepted.

Request for New Surfing Equipment

Andrew Redmond explained the surfing programme, the types of boards and wetsuits needed and presented a quote.

Motion: Moved Cheryl

That the Board approves \$7921.30 + GST for new surfboards and wetsuits. Carried

Review of School Docs

The Education Outside the Classroom policy is up for review this term. More regular auditing or review of the policy chosen should be done by the Board. Liz will put School Docs links into her Principal's Report for easier access. Training for Board members on reviewing SAPS/RAMS would be beneficial. Tim has volunteered to be the "Health & Safety" representative.

Property

There has been a MOE personnel change in relation to our new build to Jono Kontze. The tender process for "Bulk and location", to determine the size and where it will sit, is going out soon with a 4-week minimum for the tender process. Jono would like to know if all the Board want to be involved in all meetings or just a sub-committee.

The following Board members wanted to be on the sub-committee: Liz (must attend), Thomas (was co-opted for the build), Jody, Cheryl and Briar.

6. SPECIAL ISSUES

Restraint Training

All teachers must completed the online Restraint Training by 7th February 2024. Liz took the Board through the training to give them an understanding of the policy.

Strategic Goal #1 Update

Liz presented the progression so far on the first strategic goal.

Change of Meeting Date

Liz asked if the Board meeting currently set for Monday 30th of October 2023, could be amended to Monday 6th November 2023. Every Board member present agreed.

7. PUBLIC EXCLUDED SESSION

Moved from the Chair that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds

under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Stand downs and suspensions	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Accidents		
Personnel		

The Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting closed at 7.46pm

Confirmed  Date: 19th June 2023
PRESIDING MEMBER

Actions	Person
Check if the caretaker been invited to the Board function	Liz
Always include a link to the School Docs policies under review in Principal's Report	Liz

