



Rāwhiti School

MINUTES OF THE MEETING OF THE RĀWHITI SCHOOL BOARD ON MONDAY 4TH DECEMBER 2023 AT 5:15PM

PRESENT: Liz Weir (Principal), Cheryl Lineham, Helen Hogarth, Tim Scott, Jody Hohaia O'Sullivan, Jess Poff, Briar Thompson, Thomas Parata

ATTENDANCE: Kim Allen (Minute secretary); Elizabeth Kazmierczak (Presenting)

1. KARAKIA

2. CONFLICT OF INTEREST

Tim Scott in matters relating to landscaping.

3. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Liz

That the minutes of the Rāwhiti School Board meeting held on Monday 6th November 2023 be accepted as a true and correct record of that meeting.

Carried

Matters Arising

- RAMS post trip evaluation has been created and first evaluation will be Staveley trip
- Code of Conduct to be updated by Briar and Cheryl

4. CORRESPONDENCE OUT:

- 4x permanent part-time contracts sent out
- Response to using the school pool sent

CORRESPONDENCE IN:

- MOE re overpayment of cohort entry funding
- ERO re notification of a review in 2024
- Enquiry about before school care

5. PRINCIPAL'S REPORT

As per the previously circulated report which was taken as read and accepted.

6. SPECIAL ISSUES

2024 IT Funding Request

Elizabeth presented the IT funding request for 2024 with supporting evidence as to why it would be needed and options for the Board to consider.

Elizabeth left the meeting at 5.30pm

Motion: Moved Cheryl

That the Board approves up to \$50,000 for IT purchases for 2024.

Carried

2024 Draft Budget

As per the previously circulated draft budget which was taken as read and accepted.

Motion: Moved Cheryl

That the Board approves the draft budget.

Carried

Strategic Goals Summary

Liz has updated all the goal progress in 2023. Strategic Goal #3 the Communications Review findings will be presented at the first Board meeting in 2024.

Whole School Data

Liz pointed out some of the highlights of the data and some comparisons between the students in mainstream and bilingual. Liz said that the MOE has the option where you can request the support of a 'Student Achievement Function officer' (SAF) who can work alongside a school to build their own capabilities where there are gaps in the data, especially between pakeha and Maori students. It has been approved that Rawhiti will receive (a minimum of) 26 weeks of coaching and the SAF will assist with scoping the data, and then ascertaining which areas to target.

2024 Meeting Dates

It was agreed Monday nights are still preferable and will be Weeks 4 and 9 of each term. Kim will email everyone the 2024 Board meetings dates which will be:

- 19 February
- 25 March
- 20 May
- 24 June
- 12 August
- 16 September
- 4 November
- 9 December

7. PUBLIC EXCLUDED SESSION

Moved from the Chair that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Stand downs and suspensions	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Exit interviews		
Fellowship		

The Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting closed at 7.00pm

Confirmed  Date: 26th 19th February 2024
PRESIDING MEMBER

ACTION	PERSON
Code of conduct document to be updated	Cheryl and Briar
Check with Aabaas re sensor for opening/closing if something was in the way and timeframe to complete	Liz
Discuss with Youth Alive if a before school programme is an option	Liz
Ask Eastern Sport about their free breakfast programme as a before school option	Briar

Respond to correspondence re before school care	Cheryl
Email Board 2024 meetings dates	Kim