



Rāwhiti School

MINUTES OF THE MEETING OF THE RĀWHITI SCHOOL BOARD ON MONDAY 19TH MAY 2025 AT 6.00PM

PRESENT: Cheryl Lineham, Gareth Frew, Helen Hogarth, Jess Poff, Jody Hohaia O'Sullivan, Liz Weir, Lynette Money, Thomas Parata

APOLOGIES: None

ATTENDANCE: Kim Allen (Minute secretary), Lauren McDonnell (Presenter)

1. KARAKIA

2. CONFLICT OF INTEREST

None

3. MINUTES OF THE PREVIOUS MEETING

This morning the Board received an email from one of the board members saying they didn't feel the motion recorded in the minutes relating to the "Cyclical Maintenance Provision and 10 Year Property Plan (10YPP)" was an accurate representation of what was discussed. To follow the correct process, the Presiding Member held a vote to determine if the minutes were a reflection of what was discussed and therefore would remain as tabled, or if they would require a change to the minuted outcome with further discussion. There were 6 votes for the minutes to remain as tabled, and 2 votes against.

Motion: Moved Cheryl Lineham

That the minutes of the Public meeting of the Rāwhiti School Board held on 7th April 2025 be accepted as a true and correct record of that meeting.

Carried

Matters Arising

- 24th February meeting minutes were amended and signed by the Presiding Member as a true and accurate record of the discussions.
- Quotes are underway for painting the building
- ERO folder was set up
- Board members completed the google form
- Pre-ERO meeting was held

4. CORRESPONDENCE OUT:

- Complaint closure acknowledgement

CORRESPONDENCE IN:

- Notification of bargaining for new Primary Principals' Collective Agreement
- Three leave requests (will be dealt with in-committee)
- Principal's PLG endorsement

5. PRINCIPAL'S REPORT

As per the previously circulated report which was taken as read and accepted.

Health and Safety Trigger Review

This will be discussed In-committee.

Motion: Moved Cheryl Lineham

That the Board approves the 2026 school dates be set as January 30th to December 17th, allowing for one additional Teacher Only Day to be scheduled. **Carried**

Motion: Moved Cheryl Lineham

That the Board approves the school is closed for instruction on Friday, August 22nd, 2025, for the second MoE approved curriculum Teacher Only Day. **Carried**

6. SPECIAL ISSUES**Learning Support Presentation**

Lauren McDonnell, SENCO, presented the Learning Support report and gave all the board a copy.

Annual Implementation

This report has been amended with progress updates. The board were shown the Maths Learning Site Eugene has been working on that is a one stop shop for the new maths curriculum. Sharon Thompson is working on the Te Reo Maori page and will be presenting at an upcoming board meeting.

Policy Review in School Docs

Board members were shown how to log in to School Docs and to find the policies under review that are required to be reviewed by board members. They were encouraged to look over the current policies to be reviewed this term.

ERO Summary and Feedback

Preliminary feedback went extremely well. Some points were discussed in-committee.

Annual BOT/Staff Social Event

Liz wants to plan the annual BOT/Staff social event within the next 3-4 weeks as a post-ERO celebration. After a few suggestions were discussed, it was decided 10-pin bowling on Tuesday 17th June would be arranged by Kim.

7. PUBLIC EXCLUDED SESSION

Moved from the Presiding Member that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Stand downs	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Accidents		
Other issues		

The Resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

The meeting closed at 8.23pm

Confirmed  Date: 23rd June 2025
PRESIDING MEMBER

ACTION	PERSON
Review current policies in School Docs for this term	Board members
Book BOT/Staff 10-pin bowling event	Kim

