

PTA Meeting minutes

Location: Staffroom, Rāwhiti School, 150 Leaver Terrace, New Brighton

Date: Thursday 25th June 2025

Chaired by: Brooke Frew, Co-Chair of the Rāwhiti PTA

Time: 6:30pm - 7:26pm

Present:

Bonne Beccsonsall, Kim Hammond, Geoff Walker, Chris Carey-Smith, Brooke Frew, Jessica Brown, Stacey

Jessica Brown, Geoff Walker, Liz (Principal), Brooke Frew, and other PTA members

Apologies:

Jess Riddell, Laura Whittikar

Previous Minutes

Motion to accept previous minutes: Chris, Brooke

Status: Accepted

Correspondence

Inward Correspondence

- **Portable speaker** has been put to good use, email from Brogan asking if PTA can help bring it out for events like the gazebo
- **Hair ties and headbands** - Jess Brown has responded and ordered more of these.
- **Meat testing** - Chris coordinating all going well now.
- **School fun run** - to be discussed next meeting
- **Youth Council Free Shoes Initiative:** Penny Prescott from CCC contacted regarding a free shoe program for families. Youth Council (16-25 year olds) would set up and manage event at school with no cost or significant time commitment from PTA. Liz is liaising with them around the best date and time.

Outward Correspondence

- Follow-up responses sent regarding free shoes initiative, Liz liaising with Youth Council around appropriate date and time.

- Book fair - feedback from Elizabeth library doesn't need any more book at this stage so no need for a book fair.

Financial Report

Current Financial Position

- Bank balance: Approximately \$44,000
- Year-to-date: Down \$230 (due to school donations)
- New signatories in process almost completed.
- Overall financial position: Strong with no concerns

Motion to accept Financial Report: Jess, **Seconded:** Chris

Status: Accepted

General Business

School Projects Update - Liz

GaGa Ball Pit Project:

- Research completed at St Francis School with builder Brian Kelly
- Estimated costs: \$2,000-\$2,500 for timber materials, \$5,000-\$6,000 for artificial grass infill
- Total project cost: Under \$10,000 with volunteer labour
- Brian Kelly willing to provide plans and guidance to volunteer builders
- Target completion: November 2025

Piu Piu Project:

- Research and consultation is ongoing, Liz reported the school being well connected with some local people and organisations that can offer their expertise with this.
- Exploring range of options from traditional to alternative designs
- Requirement: Two pieces for kapa haka (lead boy/girl), adult-sized
- Significant investment required - amount TBD pending consultations
- Potential for community sponsorship as legacy pieces

Fundraising Events

Quiz Night:

- Deferred discussion due to organisers' absence (Jess Riddell and Laura Whittikar)
- Follow-up required at next meeting

Art Night Fundraiser:

- Initial research conducted with successful school model
- Concept: Children's artwork display/sale plus local artist contributions
- Considered long-term project due to upcoming school production

Secondhand uniform sale

- **Date to be determined at next meeting**
- **Sports uniform audit:** Bex identified approximately 200 pairs of unused black rugby shorts available for second-hand sales

PTA news

- School are happy with the PTA having a regular spot in the school newsletter. Kim is organising this with regular “newsflashes” and riddles to go in it.

Calendar Coordination:

- Need for better integration with school event calendar
- Advance planning to avoid conflicts during busy school periods
- Investigation of Google Calendar access for PTA planning

New Initiatives

School vegetable garden:

- Jess enquired about whether we have a current school vegetable garden, whether theres an opportunity there to support the school to spruce up that area to make it easier for teachers to utilise the space better.
- Potential greenhouse/seedling program
- Spring implementation suggested

Follow-up Actions Required

- **Liz:** Follow up Youth Council free shoes initiative details and coordinate dates
- **PTA Newsletter:** Call for GaGa ball pit project volunteers and coordinator
- **Liz:** Continue piu piu consultations and provide cost estimates when available
- **PTA:** Follow up with Quiz Night organizers (Jess Riddell and Laura Whittikar)

- **Brooke and Bonne:** Investigate school calendar access and present planning overview for next meeting
- **Jess:** Consider vegetable garden project for spring implementation

Funding Requests and Decisions

- **GaGa Ball Pit:** Project approved in principle, budget under \$10,000 pending volunteer coordination
- **Piu Piu Commission:** Approved in principle, specific budget to be determined based on consultation outcomes

Upcoming Events and Initiatives:

- **Second-hand uniform sale:** Coordinate with Youth Council free shoes event
- **GaGa ball pit construction:** Target Terms 2-3 for completion by November
- **School garden program:** Spring implementation
- **Quiz Night:** Planning to continue with original organizers

Meeting closed: 7:26pm

Next Meeting Date: July 30th, 2025

Minutes prepared by: Jessica Brown (Secretary)

Minutes approved by: [To be completed at next meeting]