

Rāwhiti School

**MINUTES OF THE SPECIAL MEETING OF
THE RĀWHITI SCHOOL BOARD ON
MONDAY 6 OCTOBER 2025 AT 7:42PM**

PRESENT: Paul Wilkinson, Helen Hogarth, Jess Poff, Gareth Frew, Jody Hohaia O'Sullivan, Jonathan Riddell, Sam Depree-Ludermann

APOLOGIES: None

ATTENDANCE: N/A

1. KARAKIA

2. CONFLICT OF INTEREST

None

3. MINUTES OF THE PREVIOUS MEETING

As this was a special meeting of the new board for the purpose of electing a Presiding Member after the school board elections of 2025, the minutes of the previous and final board meeting of the outgoing board will be tabled and accepted at the board meeting on the 20th of October 2025.

4. CORRESPONDENCE OUT:

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CORRESPONDENCE IN:

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5. PRINCIPAL'S REPORT

N/A

6. SPECIAL ISSUES

Election of a presiding member - Gareth nominated by Jonathan, seconded by Jody, carried.

The board would like to have in writing Paul and Helen's current position as joint Acting-Principal with a job description (there is an example found at: https://www.tewhakaroputanga.org.nz/search/SearchForm?Search=delegated+principals&action_results=Search). This will be the first job for the presiding member.

Paul explained how the documents look in the board folder for future meetings.

Office partitions

We need to agree to move forward so that we can sign off on the 5/10 year property plan, of which we are at the very beginning, the first instalment, so that the project can be advertised on Gets.

The decision that needs to be made is to stop or to agree to continue.

Explanation of what the 10-year property plan is and where we are at.

Money has been committed to the works as minuted in previous meeting.

The Board would like reassurance that the partitions are going to be fit for purpose, meet the need, and satisfy the teachers' purpose.

The Board would like to know when it needs to go on Gets so that the project is not delayed.

The agreement after discussion was to move ahead, after receiving the information requested above. If the date that the project needs to go on Gets is before the next meeting, a motion and vote will be made by email; if not, this will be carried over to the next meeting.

Board also wanted to know how often 10YPP funds are given to the school and when the next installment will be. Paul will find out the information from Tracey.

Strike - 23rd October 2025

We have 3 teachers on staff - 2 are full-time classroom members who are not union members, and 11 support staff who are not union members and will not be affected by the strike action.

The board needs to decide whether or not we can safely open the school for instruction based on the number of teachers that would be available to provide instruction.

Paul and Helen's recommendation is that we are not able to open for instruction and we could not facilitate safe supervision.

Open for supervision has no legal standing. It is legal for us to shut. We do not have to make up a day at the end of the year. Striking is a valid reason for closing the school. For non-union staff it is a work day and will be expected to be at school or they may choose to take Leave Without Pay (LWOP) if they choose to support their colleagues.

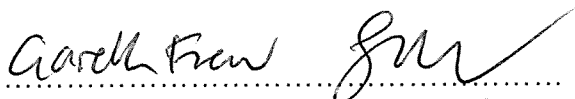
Motion: Moved by Paul Wilkinson

That the Board decided to close the school on the 23rd of October as it is legal to do so and it will not be safe to open for instruction with the lack of staff.

Carried.

The meeting closed at 8:15 pm

Confirmed



Date: 20th October 2025

PRESIDING MEMBER

ACTION	PERSON
Letters to Paul and Helen	Gareth
Paul to contact Tracey	Paul

