

PTA Meeting minutes

Location: Southpaw,, New Brighton

Date: Wednesday 10th September 2025

Chaired by: Brooke Frew, Co-Chair of the Rāwhiti PTA

Time: 7pm - 8:21pm

Present: Stacey, Kim, Brooke, Bonne, Jess.B, Chris, Caleb, Penny, Jess. R. Laura Whittikar

Apologies: Geoff Walker, Emma (teacher rep.) Brogan (teacher)

Previous Minutes

Motion to accept previous minutes: Brooke, Stacey **Status:** Accepted

Correspondence

Inward Correspondence

- Paul Wilkinson asked if we still wanted the white board, Jess Brown replied: yes and Kenny is happy to keep it stored in his shed.
- Verkerks group ongoing correspondence - Chris reported it's going along smoothly.
- Swimsmart are advertising \$25 holiday lessons (community notices)
- Email from a parent questioning the decision to have the PTA meeting offsite and in a place that serves alcohol. Co-chairs will discuss and respond to this email.

Outward Correspondence

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Financial Report

- Icy slicey money - is a fundraiser for bread in the morning
- Geoff messaged PTA team to report:
- Currently \$41,500 in bank
 - New Gazebo has been paid for
 - Money ticking in from hair ties and uniform sales.
 - Brooke (chairperson) misplaced the receipts from the gifts that were purchased. The treasurer has confirmed that a photo of the bank transaction will be fine.

- Bonne (chairperson) also accidentally deposited \$67.75 into the PTA account instead of the school account. This money will be reimbursed to her as well.

Motion to accept: Chris Carey Smith Jess.R Status: accepted

General Business

PTA newsletter - Kim has got great information about what's coming up in the school newsletters and has been liaising with other PTA members about the writeup.

Fundraising Events

Juicy sale - Wednesday 17th September 2.15 - 3.15pm (time for volunteers)

To do/action list:

- Scissors, craft knives for cutting juices
- Float (to be asked by office or Geoff) - Brooke/Bonne organising
- Portable speaker
- Purple vests
- Tea towels to protect hands or oven mitts
- Kim will put a sign up sheet for Gaga pit helpers advertised
- Bunting to help create the queue for students

Calendar Coordination:

Bonne proposed:

- One PTA led event per term

Term 1: Colour Run (27th February date proposed)

- To include parents
- Discussion around if it would be instead of junior try-a-thon

Term 2: An Art Auction

Term 3: Quiz night (Jess Riddell and Laura Whittaker volunteered to lead this)

- Potentially an August adults quiz and September kids quiz night

Term 4: Christmas raffle

Motion to accept calendar proposal: Brooke, Kim Accepted

New Initiatives

School vegetable garden:

- Chris has spoken to Nigel about helping out with the school garden
- Chris to liaise with Nigel if the school would like some help/support, lots of keen gardeners who are parents who might be keen to help. Could be a working bee on a Friday afternoon if there was a need here.

Follow-up Actions Required

- Who has FB page access and it would be helpful to look into this - Stacey will look into this.

Funding Requests and Decisions

A thank you gift from the PTA to Liz (outgoing Principal) up to \$200 has been proposed. Jess Brown to email to school to check what they are doing first.

Motion to be accepted: Bonne, Seconded: Stacey

Gaga pit

- Chris to follow up with Liz about Gaga pit

Christmas raffle

- Local businesses need to be approached/advertised about donated prizes
- The executive team will look at what's been done in the past.
- Non-uniform day with food donated by students to make up the raffles.
- Raffle sheets will need to be done prior.
- Look to start organised this at the next PTA meeting.

Upcoming Events and Initiatives:

Ideas:

- Permanent Ki -o-rahi pitch - students from Te Ata Hāpara visited the Mairehau High school pitch, ideas put forward about Rāwhiti doing something similar.

Meeting closed: 8.21pm.Next Meeting Date: 7pm 22nd of October, Staff meeting

Minutes prepared by: Jessica Brown (Secretary)

Minutes approved by: [To be completed at next meeting]